



FEDERAL FISH AND WILDLIFE LICENSE/PERMIT APPLICATION FORM

RETURN TO:

Type of Activity:

DPE - Designated Port Exception Permit
To authorize use of nondesignated ports for fish and wildlife shipments

A. COMPLETE IF APPLYING AS AN INDIVIDUAL			
1. Name:			
2. Street address:			3. County:
4. City, State, Zip Code			
5. Date of birth:	6. Social security no.:	7. Occupation:	
8. List any business, agency, organizational, or institutional affiliation associated with the wildlife to be covered by this license or permit			
9. Home telephone number:	10. Work telephone number:	11. Fax number:	12. E:mail address:

B. COMPLETE IF APPLYING AS A BUSINESS, CORPORATION, PUBLIC AGENCY OR INSTITUTION			
1. Name of business, agency or institution:			2. Tax identification no.:
3. Street address:			4. County:
5. City, State, Zip Code			
6. Describe the type of business, agency or institution:			
7. Name and title of person responsible for permit (president, principal officer, director, etc.):			
8. Home telephone number:	9. Work telephone number:	10. Fax number:	11. E:mail address:

C. ALL APPLICANTS COMPLETE	
1. Do you currently have or have you had any Federal Fish and Wildlife License or Permit? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, list license or permit numbers:	
2. Have you obtained any required state or foreign government approval to conduct the activity you propose? Yes <input type="checkbox"/> No <input type="checkbox"/> Not required <input type="checkbox"/> If yes, provide a copy of the license or permit.	
3. Enclose check or money order payable to the U.S. FISH AND WILDLIFE SERVICE in the amount of \$ Institutions which qualify under 50 CFR 13.11(d)(3) may be exempt from fees.	
4. ATTACHMENTS: Complete the additional pages of this application. Application will not be considered complete without these pages. Incomplete applications may be returned.	
5. CERTIFICATION: I hereby certify that I have read and am familiar with the regulations contained in Title 50, Part 13, of the Code of Federal Regulations and the other applicable parts in subchapter B of Chapter I of Title 50, and I further certify that the information submitted in this application for a license or permit is complete and accurate to the best of my knowledge and belief. I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. 1001.	
6. Signature (in ink) of applicant or person responsible for permit in Block A or B	7. Date:

Application for a Federal Fish and Wildlife License/Permit

PRIVACY ACT - NOTICE

In accordance with the Privacy Act of 1974 (5 U.S.C. 552a), please be advised that:

The gathering of information on fish and wildlife is authorized by: (a) Bald Eagle Protection Act (16 U.S.C. 663a); (b) Endangered Species Act of 1973 (16 U.S.C. 1539); (c) Migratory Bird Treaty Act (16 U.S.C. 703-711); (d) Marine Mammal Protection Act of 1972 (16 U.S.C. 1371-1383); (e) Wild Bird Conservation Act (16 U.S.C. 4901-4916); (f) Lacey Act (18 U.S.C. 42 & 44); and (g) Title 50, Part 13, of the Code of Federal Regulations.

Submission of requested information is required in order to process applications for licenses or permits authorized under the above acts. With the exception of your social security number, failure to provide all requested information will be sufficient cause for the U.S. Fish and Wildlife Service to deny a permit.

Applications for license or permits authorized under the Endangered Species Act of 1973 (16 U.S.C. 1539) and the Marine Mammal Protection Act of 1972 (16 U.S.C. 1371-1383) will be published in the **Federal Register** as required by the two acts.

In the event a violation of a statute, regulations, rule, order, or license, whether civil, criminal, or regulatory in nature is discovered during the application review process, the requested information may be transferred to the appropriate Federal, State, local, or foreign agency charged with investigating or prosecuting such violations.

In the event of litigation involving the records or the subject matter of the records, the requested information may be transferred to the U.S. Department of Justice or appropriate law enforcement authorities.

Information provided in the application may be disclosed to subject matter experts, and State and other Federal agencies, for the sole purpose of obtaining advice relevant to issuance of the permit.

For individuals, personal information such as home address and telephone number, financial data, and personal identifiers (social security number, birth date, etc.) will be removed prior to any release of the application.

FREEDOM OF INFORMATION ACT - NOTICE

For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request that you identify any information that should be considered privileged and confidential business information to allow the Service to meet its responsibilities under FOIA. Confidential business information must be clearly marked "Business Confidential" at the top of the letter or page and each succeeding page, and must be accompanied by a nonconfidential summary of the confidential information. The nonconfidential summary and remaining documents may be made available to the public under FOIA [43 CFR 2.13(c)(4), 43 CFR 2.15(d)(1)(i)].

APPLICATION PROCESSING FEE

The fee to process a permit application is \$25.00. Checks should be made payable to "U.S. Fish and Wildlife Service". The fee applies to permit applications, renewals, and amendments. The processing fees shall not be refunded if the permit is issued or denied, or if the application is abandoned.

The fee schedule does not apply to any Federal, State, or local government agency or individual or institution under contract to such agency for the proposed activities. Until further notice, the fee will be waived for public institutions. As defined in CFR 10.12 - "Public as used in referring to museums, zoological parks, and scientific or educational institutions, refers to such as are open to the general public and are either established, maintained, and operated as a governmental service or are privately owned and organized, but not operated for a profit."

**DESIGNATED PORT EXCEPTION PERMIT APPLICATION
CONTINUATION SHEET**

1. If this request is for a commercial shipment, provide a copy of your **valid** Import/Export License.
2. Indicate which of the following is the **primary reason** for your request to be excepted from the designated port requirement. Supporting documentation should be attached to this application. All supporting documentation that is attached will be considered a part of the application.

_____ **Scientific Purposes** (50 CFR 14.31): Provide a written statement of the scientific purpose or use of the wildlife to be imported or exported.

_____ **To minimize deterioration or loss** (50 CFR 14.32): Provide a written statement for the purpose or use of the wildlife to be imported or exported, and explain how import or export at a designated port would result in substantial deterioration or loss of wildlife.

_____ **To alleviate undue economic hardship** (50 CFR 14.33): Provide a written statement to show the monetary difference between the cost of importation or exportation at the port requested and the lowest cost of importation or exportation at a designated port. (i.e., how much more would it cost if your shipment had to clear inspection at a designated port, rather than at the port you are requesting.)
3. Indicate desired **effective** date, dates, or period of time, if other than date of issuance: _____ (Maximum period of validity is 2 years.)
- 3a. Indicate if this request is for a **single shipment**, or for a **series of shipments**. If the request is for a series of shipments provide **dates** of intended shipments, if possible.

4. Port(s) of entry where importation/exportation is requested: _____
5. Complete the following **per species** proposed to be imported/exported: (Attach additional **Item 5a** Continuation Sheets, if necessary.)

5a. Scientific Name : _____

Common Name : _____

Quantity : (USE METRIC, IF APPROPRIATE) _____

Description of items : _____

Country of Origin : _____ Permit No : _____

Country of Re-export : (IF APPLICABLE) _____ Permit No : _____
6. **Name, street address** (not a P.O. Box), **telephone**, and **fax number** of the individual or entity to **receive** the goods:

7. **Name, street address** (not a P.O. Box), **telephone**, and **fax number** of the individual or entity **supplying** the goods:

Item 5a - Continuation Sheet for DESIGNATED PORT EXCEPTION PERMIT application form
(This sheet may be duplicated, if necessary.)

→	<u>Scientific Name</u> :	_____	
	<u>Common Name</u> :	_____	
	<u>Quantity</u> : (USE METRIC, IF APPROPRIATE)	_____	
	<u>Description of items</u> :	_____	
	<u>Country of Origin</u> :	_____	<u>Permit No</u> : _____
	<u>Country of Re-export</u> : (IF APPLICABLE)	_____	<u>Permit No</u> : _____
→	<u>Scientific Name</u> :	_____	
	<u>Common Name</u> :	_____	
	<u>Quantity</u> : (USE METRIC, IF APPROPRIATE)	_____	
	<u>Description of items</u> :	_____	
	<u>Country of Origin</u> :	_____	<u>Permit No</u> : _____
	<u>Country of Re-export</u> : (IF APPLICABLE)	_____	<u>Permit No</u> : _____
→	<u>Scientific Name</u> :	_____	
	<u>Common Name</u> :	_____	
	<u>Quantity</u> : (USE METRIC, IF APPROPRIATE)	_____	
	<u>Description of items</u> :	_____	
	<u>Country of Origin</u> :	_____	<u>Permit No</u> : _____
	<u>Country of Re-export</u> : (IF APPLICABLE)	_____	<u>Permit No</u> : _____
→	<u>Scientific Name</u> :	_____	
	<u>Common Name</u> :	_____	
	<u>Quantity</u> : (USE METRIC, IF APPROPRIATE)	_____	
	<u>Description of items</u> :	_____	
	<u>Country of Origin</u> :	_____	<u>Permit No</u> : _____
	<u>Country of Re-export</u> : (IF APPLICABLE)	_____	<u>Permit No</u> : _____